

Guilden Sutton Parish Council**Minutes of the meeting held Wednesday 1st March 2017 at 7.30pm**

Chairman: Cllr A Davis

Present: Cllr I Brown, Cllr D Fisher, Cllr W Moulton, Cllr P Paterson, Cllr M Roberts.

Clerk: Mrs K Lowe

In attendance: Cllr S Parker, One member of the public.

1. PROCEDURAL MATTERS

- a. Apologies from Cllr Hughes (Holiday) and Cllr Ringstead (Family)
- b. Declarations of Interest
- c. It was RESOLVED unanimously to accept the minutes of the meeting held on 1st February as a true and accurate record of the meeting. The Chairman signed the minutes of the meeting.
- d. Dates of future meetings. The Clerk has previously circulated a list of proposed meeting dates for 2017 as follows:

Wednesday 12th April

Wednesday 3rd May

Wednesday 7th June

Wednesday 12th July

Wednesday 6th September

Wednesday 4th October

Wednesday 1st November

Wednesday 6th December

- e. Late information report. There was no new information to update members on.
- f. There was nothing to update about Pipers Ash
- g. Members wished to have further time to consider the model standing orders that had been circulated by the clerk, this item will remain on the agenda for the next meeting.

2. COMMUNITY ENGAGEMENT

- a. Visiting Officers – In response to the Clerks request to have log on details for the website Mr Lewin explained that the website was entirely written in code, he will investigate what solution could be put in place for the Clerk to have access to the Parish Council pages and feedback at the next meeting.
- b. Visiting Members – Cllr Parker updated the meeting about work on the Storyhouse Theatre in Chester which is due to open in May 2017. The project was lately visited by the Arts Council who gave feedback that it was the most significant investment in the arts outside of London at the present time. Cllr Parker explained that

discussions are ongoing about the Northgate Development in terms of acquiring ownership of the site and that the Bus Station in Delamere Street was progressing positively. Cllr Parker was asked if there was any new information for the Chester Villages ward area, he responded with information that there are two major planning applications in Christleton at the Cheshire Cat and Troopers Field.

c. Members of the public speaking time

No members of the public had any updates

d. Noticeboard

There was no new information to report

e. Website

See update from Mr Lewin above.

f. Report from Local Surgery

Cllr Moulton had been in attendance at the local surgery, (Cllr Fisher on holiday) and the following matters were raised:

- Lack of bus services on Sundays and Bank Holidays
- On the corner of Summerfield Road the light on the corner is obscured by trees

The next surgery will take place on Saturday 8th April with Cllr Davis and Cllr Fisher in attendance.

3. PLANNING

a. New/recent applications

The Clerk circulated the latest planning register, there were no new applications to discuss.

b. New Planning Decisions

None

c. Section 106 monies

The Clerk had written to the school asking for the governors to take a view on the extension of the playground as a possible project.

d. Neighbourhood Plan

The next meeting is 13th March.

e. New building / Affordable housing

There was no new information to report.

4. TRAINING.

Cllr Paterson reported that Transparency training will take place on 13th March at ChALC

5. PARISH CAR PARK

There was no new information to report.

6. LEISURE SERVICES

- a. Children's Playing field. There was no new information to report.
- b. Children's Play Area.

The council agreed that during icy weather Mr Norbury should be asked to lock the playground gate.

- c. Footpaths / Footways.

There has been a lot of damage caused by the recent Storm Doris including fences down and a trampoline being blown into the old sewerage works.

- d. Grounds Maintenance

There was no new information to report

- e. Mobile Library – The mobile library will next visit on 6th March and the council would like to recommend that residents visit.

7. PUBLIC TRANSPORT.

There was no new information available.

8. HIGHWAYS

- a. SID Group –The SID group will resume speed monitoring in Spring after April 18th (End of Easter holidays).
- b. Reduced speed limits – There was no new information to report.
- c. Planters –The planters are looking good as the new bulbs come through.
- d. Verges – The corner of The Dell off Oaklands has been missed in the grass cutting schedule
- e. School Parking – The High Vis jackets were issued to Councillors, Cllr Hughes will be asked, on return from holiday, to arrange a date with the PCSO when the Parish Council can support her in relation to school parking.
- f. Diversions – There have been diversions in place on School Lane linked to the new housing development.
- g. Lighting – Lampost 2 on Middlecroft has lost the cover possibly in recent high winds. Cllr Davis has reported this to CWaC.

9. FINANCE

The Clerk reported that the address of the main current account with the co-operative bank had been changed successfully after a visit by Cllrs Brown and Paterson, however the name was still as Mr D Norbury.

ACTION: - Clerk to draft a letter requesting the change of name for the Cllrs to sign then send to the bank.

- a. Income - None
- b. Payments
 - i. £316.45 Clerk pay (Feb)
 - ii. £39.38 Clerk expenses 1st October – 1st March
 - iii. £12.98 Lengthsman boots
 - iv. £1000 Village Fete Grant

c. Balances

The most recent statement 1st March 2017 for account number 65226696 gave a closing balance of £28747.30.

The bank statement was checked and signed by Cllr Paterson.

Cllr Brown proposed the acceptance of the receipts, payments and balances, this was seconded by Cllr Paterson.

It was **RESOLVED** unanimously to accept the financial information and authorise the payments made or pending.

The Clerk advised Councillors that the changeover of payroll had taken some time to organise and that errors had been identified by the new company, it is possible that a penalty from HMRC may be levied. In addition the old payroll company were claiming 'employment and support allowance' in error.

10. ENVIRONMENT

- a. Bulb Planting – There has been no systematic planting of bulbs for some time, Cllrs will look to identify areas in need of top up.
- b. Streetscene – Cllr Moulton reported that Green Lane was still a problem with crab apples on the cycleway and that the hedgerow underneath the railway bridge on Guilden Sutton Lane had not been cut.
- c. Dog fouling – Cllr Paterson advised that she had been advised to spray for one month then take a break
- d. Memorial Garden – Branches have been trimmed back to keep the area neat and tidy.

11. TREES AND HEDGES

- a. Cllr Brown had contacted Mr Murray at CWaC regarding a neighbours concerns on Oaklands.

12. CWAC and other organisations

- a. ChALC/NALC – The Clerk had been in touch with ChALC regarding a gratuity payment for Mr Norbury in lieu of pension and she will agenda this item for the next meeting under Part 2

- b. CPRE – There was no new information to report
- c. Defibrillator – The Chairman will provide the post office with the code for the defibrillator.
- d. Police and Fire – No new information to report
- e. Adoption of Phone Box – No new information to report

13. GILDEN SUTTON PRIMARY SCHOOL

Cllr Paterson will make contact regarding the camera overlooking the school playground.

14. COMMUNITY EVENTS

There would be a village quiz on 4th March, at 7.30pm, 12 teams have signed up.

The recent cinema night was not well attended, there would be another cinema night mid-May and the film showing would be either “Sing” or “Lego Batman”

The Village Fete will take place on 8th July

Cllr Paterson raised the communication about, “The Battle is Over” which is a national commemoration of the end of WW1 planned to take place on 11th November 2018 and involves lighting beacons and bringing the community together. Cllr Paterson suggested getting the pack for the event well in advance and considering how the community could plan an event.

There will be a litter picking event 3-5th May

The Annual Parish Meeting will take place on Wednesday 3rd May at 7pm, Cllrs updated the new clerk on how this is usually run, it was agreed to invite any organisations that have received a grant to give an update to the meeting. This meeting will be followed by the Annual Parish Council meeting where the first business is to elect a new Chairperson for the year ahead.

15. VILLAGE HALL MANAGEMENT COMMITTEE

Cllr Hughes was on holiday and there was no other new information to report.

16. MEMBERS INFORMATION AND SPEAKING TIME

Cllr Brown reported a stationery caravan on the road on Oaklands

The meeting closed at 9pm

Next Meeting Wednesday 12th April 2017 at 7.30pm